

**MEETING MINUTES**  
**ST. MARY'S COUNTY COMMISSION ON AGING**  
**July 25, 2016 – 1:00 p.m.**  
**New Towne Village, Leonardtown**

**GUEST SPEAKER** – Ms. Cheryl Tucker, New Towne Village Manager  
Ms. Tucker presented information regarding the options offered at the New Towne Village.

**GUEST SPEAKER** – Mr. Randy Guy, St. Mary's County Commissioner President  
Commissioner Guy briefly reviewed the Commission on Aging bylaws with the meeting attendees.

**CALL TO ORDER:** The Chair called the meeting to order at 1:13 p.m. (This is a recorded meeting).

**ROLL CALL:** Members present were Janet Kellam, Chair, Margaret Forrest, Linda Fry, Philip Holzbauer, Deborah Johnstone, Gail Murdock, and Nicky Pires. Department of Aging & Human Services staff member present was Beth Sandberg, Senior Administrative Coordinator.

**ABSENT:** Juanita Nether and Susanne Wise-Campbell

**APPROVAL OF MINUTES:** Motion to approve the June 27, 2016 minutes was made by Mr. Murdock and seconded by Mr. Holzbauer; the motion passed.

**COMMITTEE REPORTS:**

- Outreach Committee – Linda Fry  
Ms. Fry will begin planning an outreach event at St. George's Episcopal Church.
- Legislative Update – Gail Murdock  
The State government is in recess at this time.
- Garvey Council – Dale Taylor  
Ms. Taylor explained the development of the Garvey Council as well as the progression for a new Garvey Senior Activity Center. The next Council meeting will be held in August.

**DISCUSSION OF OLD BUSINESS:**

- Introduction of Commission on Aging members – Janet Kellam  
All members introduced themselves and briefly spoke about their professional background.
- Garvey Senior Activity Center replacement – Janet Kellam  
Ms. Kellam, as the COA Chair, asked for the support of Commission on Aging members to make decisions on behalf of the Commission on Aging. A consensus, by the Commission members in attendance, was given for Ms. Kellam to speak for and represent the Commission on Aging.
- Revisit to "Challenges" – Janet Kellam  
The Commission discussed the list of identified challenges.

**DISCUSSION OF NEW BUSINESS:**

- Bylaw discussion – Janet Kellam  
Ms. Kellam discussed the "Purpose" of the Commission on Aging. Ms. Forrest made a motion to submit a revised Purpose to the Commissioners of St. Mary's County for review and Ms. Johnstone seconded; the motion passed unanimously.
- Visit to Lexington Park Adult Community (Pegg Rd.) – Beth Sandberg  
Next month's meeting will be held at Lexington Park Adult Community.
- LIFE volunteers – Deb Johnstone  
New LIFE brochure will be released on August 15<sup>th</sup>. New ideas for programs and trips are welcome.
- Boards and Commissions Training  
Ms. Kellam attended the training and conveyed the information obtained.

**ADJOURNMENT:** Mr. Murdock made a motion to adjourn the meeting at 2:00 p.m. and Ms. Johnstone seconded; the motion passed.

**Current Purpose:** To advise and assist in the content, administration, and financing of county programs designed to serve the elderly residents of the county; to work with the community to develop awareness and understanding of problems and concerns of the elderly.